## Tool #15 - PROPOSED STRUCTURE AND PROCESS FOR CREATING A CCC PLAN

Maine: June 8, 1999

I. Preparation	GROUP:		FUNCTION:	ACTIVITIES:
3/98	вон	1	Accept selection by CDC	
	With Cancer Prevention and Control		Work with Battelle Research Group	
3/99	Advisory Committee	3	Hire CDC Prevention Specialist	
II. Develop	ВОН	1	Launch the effort	CDC staff, Battelle Evaluation
Plan	<u> </u>	2.	Bring together a consortium and 2 co-chairs	April 99 meeting
1	↓		3 . 3	,
	<u>Consortium</u>	1.	Develop strategic approach to cancer in	June 99 meeting
	Organizations/persons		Maine	-
	representative of cancer interests in	2.	3   1 3	
	Maine who make a commitment		representation to strategic components (work	
		_	groups)	Meetings every 3-4 months with
		3.	5 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	Steering Committee and Work
			priorities, the consortium hears progress, guides and makes suggestions	Groups
		4.	•	
		\lnot.	recommendations and makes final decisions	
	<u> </u>		on priorities	
	<b>Y</b>		P	
	Coordinating Committee	1.	Makes process decisions	Meetings every month
▼	BOH, Co-chairs	2.	Coordinate and facilitate	
	ACS Staff	3.	First level review of issues for the Consortium	
	Work Groups	1.	Develop evidence for specific content areas	Meetings/conference calls until
	Organizations/individuals with		developed above	final recommendations made
Plan 1/01	specific expertise/resources (from	2.	Make recommendations to the Consortium	
1 1011 1/01	Consortium and outside) Designated		regarding priorities in specific areas	
	Leadership			
III. Implement				
<u>Plan</u> ↓				
IV. Evaluate				
Progress				